

# Application

for membership of the Quarry Products Association

## Subscription Rates 2007

# Subscription Information and Membership Criteria

**8 Names and addresses of all directors**  
Name

Please attach continuation sheet if necessary  
Address

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**9 Name and address of bankers**

We hereby apply to become a member of the Quarry Products Association Limited and agree to be bound by the Articles of Association and any regulations made thereunder by the Council of the Association

Date  
Signed  
Position

The QPA will contact the person nominated to receive all official communications to discuss your proposed membership and advise on progressing your application



The table opposite shows current subscription rates for QPA membership. These rates are indicative and subject to change through the agreement of the QPA Council.

			Rates	
Band	min tonnage	max tonnage	£ per 1000 tonnes	£ per tonne
1	1	2,000,000	£12.50	£0.0125
2	2,000,000	5,000,000	£11.50	£0.0115
3	5,000,000	10,000,000	£10.50	£0.0105
4	10,000,000	20,000,000	£8.50	£0.0085
5	20,000,000	100,000,000	£6.50	£0.0065

**Guidance on table**

- 1 The table sets out subscription rates to the Association's core budget for producers of the industry's "main products" of aggregate, asphalt and ready-mixed concrete.
- 2 The QPA's core budget funds the Association's public affairs and communications efforts, mineral planning and health and safety expertise.
- 3 Member companies pay an additional subscription to an appropriate product group which is agreed in concert with the respective committee upon joining the Association.
- 4 Ready mixed concrete volumes (typically measured in m<sup>3</sup>) are doubled to achieve a tonnage figure for subscription calculations.
- 5 The minimum fee for Full members producing main materials is £750.
- 6 For producers of other materials in the Association's scope (slag, mortar, silica sand, agricultural lime and industrial lime), but who do not produce main products, the contribution to the QPA's core budget is fixed at £500. Such producers agree product subscription rates upon joining the Association as in point 3 above.

Associate member companies pay a flat rate of just £650 each year.

Sole trader consultants pay a flat rate of £250 per year for Associate membership.



# Guidance Notes

The QPA's subscription system is set out in this section, with the following guidance notes to advise prospective members of how the procedure works. We support prospective members through the application process, for further information contact the QPA on **020 7963 8000**.

## General Note - Full and Associate membership

Membership of the Quarry Products Association exists on two levels: Full membership and Associate membership. The principal difference between these two categories relates to the nature of the member company: Full membership can only be granted to a company that produces quarry products. Associate membership is granted to an organisation that does not fit this description, but supports or works with the industry in other ways. This section explains how membership subscriptions are levied for both Full members and Associates.

- 1 Where a company is applying for Full membership the application form must be completed in full by the secretary, director or a principal of the company or organisation and must be accompanied by the directors' report and audited accounts for the last financial year of the company and for the two preceding financial years. Associate membership applications will be judged on their merit.
- 2 No unincorporated association is eligible for membership; such an entity may, however, nominate one of its members to act as its representative and apply in its name for membership. This form must be completed in full by such representative and accompanied by the audited accounts of the unincorporated association or firm for its last financial year and the two preceding financial years.
- 3 The proposer and seconder of the applicant should be stated in the space provided on the application form. Both the proposer and seconder must be Full members (not Associates) of the Quarry Products Association and the letters signed by the nominated representative who must also be engaged in the same business activity as the applicant.
- 4 Any further information that you wish to offer in support of your application should be appended.
- 5 The Council of the Quarry Products Association is entitled in its absolute discretion to refuse to admit to membership any applicant without giving any reason for such refusal.
- 6 When completed this form should be sent to the QPA Director General.

## General Guidance on Subscription Rates

The following main principles support the structure of member subscriptions to fund the core expenditure of the Quarry Products Association:

- a All members will pay towards the cost of core business, which embraces everything to do with H&S, environment, minerals planning, waste, water, economics (including statistics), communications and lobbying, both nationally and in Europe.
- b 'Minimum' Full members pay a set rate regardless of company size below a set production limit. Currently this minimum limit is 80,000 tonnes of aggregates production, or equivalent.
- c Members producing materials that exceed this lower threshold will pay according to their production.
- d Members that only produce a 'value added' product, such as mortar, silica sand, or lime products, and no aggregates, asphalt or ready-mixed concrete, pay a fixed fee of £500 towards the core budget.
- e QPA invoices member companies for their subscription at the beginning of each calendar year.
- f Members are expected to join relevant product groups, for which the additional subscriptions are usually around 10 per cent or less than their core contribution.

## Conditions of Membership

Both Full and Associate QPA members sign up to a series of mandatory conditions when joining the Association as well as some voluntary commitments.

## Mandatory commitments

Full QPA members commit:

- To pay subscriptions in a timely fashion
- To sign up to and operate in accordance with Core Values
- To submit accurate tonnage returns
- To submit RIDDOR and other H&S data to support the Hard Targets initiative
- To submit the Sustainable Development indicator data to support the Report and Strategy
- To support the QPA Driver Training Initiative
- To support QPA market information surveys as appropriate

Associate QPA members commit:

- To pay subscriptions in a timely fashion
- To sign up to and operate in accordance with Core Values

## Voluntary commitments

Full QPA members commit:

- To participate in the QPA Showcase and Restoration Awards scheme
- To submit data relating to planning application performance to EMP
- To participate in ad hoc working groups as necessary

Associate QPA members commit:

- To participate in ad hoc working groups as necessary

## Termination

Termination of membership is catered for within the existing Memorandum & Articles under Clause 19. This document is available on request from the QPA.

The QPA Council will consider any such case and, where necessary, it has the ultimate right to serve notice that a member must remedy any conduct considered to be prejudicial to the interests of the Association or of its members, before taking termination action.

# Application

## for membership of the Quarry Products Association

Please use block capitals and complete the form in full

1 Level of membership application

Full

Associate

2 Name of applicant

3 Address (if the applicant is a company please give registered office and registered number)

4 Address to which communications should be forwarded if different from above

5 Name of the person nominated to receive all official communications

6 Name of proposer (see note 3 in Guidance Notes)

7 Name of seconder (see note 3 in Guidance Notes)

Please enclose appropriate letters from the proposer and seconder (see note 3 in Guidance Notes)

If you need any advice on your application, please contact the QPA on 020 7963 8000. Please send your completed form for the attention of the Director General to the Quarry Products Association, 38-44 Gillingham Street, London, SW1V 1HU. Copies or faxes will not be accepted. Please see Guidance Notes for more advice on completing your application.

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